A Guide to submit manuscripts to ICEE2022

Main steps

1. After being redirected to Easy Chair's website, click on "create an account"



2. Satisfy the two steps imposed by Easy Chair



Create an EasyChair Account: Step 1

To create an EasyChair account you should have a valid email address and do the following.

- 1. pass a captcha to prove that you are not a robot;
- 2. fill out a simple form with your personal information;
- 3. follow the link we send to your email address to complete the account creation.

Please note that the use of EasyChair is subject to our terms of service.



 \rightarrow C easychair.org/account/signup2?g-recaptcha-response=03AGdBq26Cv7gjgQz6ltFtU-iN3TdZckz-Uu1I8eXFFG-bNWBLhJl \leftarrow



Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by *.

Note that the most common reason for failing to create an account is an incorrect email address so please type your email address correctly.

First name [†] : *		
Last name: *		
Email: *		
Retype email address: *		
	Continue	

The result will be this one:



We received your application. A mail with further instructions has been sent to the email address vmsrib@hotmail.com.

If You Do not Receive the Instructions

If you do not receive our email with instruction on how to create an account, please read the following information.

Our mail server normally sends all mail within a few seconds. The following is an incomplete list of possible reasons for the problem.

Incorrectly typed email address This is still the most likely cause of delays. Slow mail processing

Solv mail processing Some mail servers process mail for a long time. For example, you mail server may spend a lot of time checking incoming mail for spam. "Reply-me" mail protection. Some mailers, when receiving an email from an unknown sender, ask the sender to send a mail with specific content to ensure that it has been program, so if your email address uses such a protection, you will never receive our mail. If you have such a protection and it is configurable, c Mailbox problems and quotas Some emails sent by EasyChair bounce back because the recipient mailbox is over quota.

Anti-spam filters

It is possible that your spam filters will classify our email as spam. Please check your spam mail boxes. General connection problems There might be general connection problems, for example your mail server may be unreachable for a long time.

Unfortunately, we have no resources to cope with all possible kinds of mail server (mis)behavior. If you believe you have a problem related to your mail server and want to solve it quickly, either contact your system administrators or try to get and use an email address from one of major mail hosts such as a Google Mail. Yahoo Mail, or Hotmail. You will be able to change your email address nge vour email adress

3. Go to your email and click on the link

Easy	Chair account confirmation			
∎a a	Traduzir a mensagem para: Português (Brasil) Nunca traduzir do: Inglês			
E	EasyChair <noreply@easychair.org> Qua, 29/09/2021 14:38 Para: Você</noreply@easychair.org>	5	\rightarrow	
	Dear			
	We received a request to create an EasyChair account for you. To create an EasyChair account, please click of this link:			
	https://easychair.org/account/create?code=Oy4ELaQ3dhTEIUflCdHk			
	Please note that this link is only valid for one week. After one week you will have to apply for an account again.			
	Please be aware that this is an unmonitored email alias, so please do not reply to this email.			
	To contact EasyChair use the EasyChair contact Web page			
	https://easychair.org/contact			
	Responder Encaminhar			

4. Complete the last step of the process

eate an EasyCl	air Account: Last Step	
llo To com minutes, otherwise you	plete the creation of your account please fill out the following form. You should create the a will have to fill out this form from scratch.	cco
To use EasyChair, you n	ust agree to its Terms of Service (<u>view terms)</u> , (<u>download terms),</u> air Terms of Service	
Enter your personal data		
First name [*] : *		
Last name: •		
Organization: *		
Country/region: *	×	
The Web page is used to as an author in a publish organization here: if you	provide a link to it on some EasyChair pages, for example when you are mentioned ed conference program. It is optional, Please do not use the Web page of your fill this out, it should only be your personal Web page.	
four personal Web page		
Enter your account infor	mation. Note that user names are case-insensitive	
User name: •		
and manifest		

PS: Do not forget to **agree** with Easy Chair's terms of services in the beginning.

5. Your account was now created and you are able to log in



6. Once you log in, you see the initial page of Easy Chair. Don't be scared.



7. Go again to the website of ICEE2022 and click on the submit bottom

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Subscription Suggested structure for the Extended Abstract (not exceeding 5.000 characters, including spaces): Introduction: present the motivation for the paper, its scope and objective and state the research question. Literature overview: briefly review the relevant literature related to the topic of your research problem. Methods: describe the methodology (or the research framework) followed, and the methods applied in the empirical analysis. Major findings/results: provide an overview of the main findings/results achieved in the paper. Conference extended abstracts will be Blind Peer Reviewed by members of the International Scientific Committee and/or by other colleagues with strong expertise in the area. The authors of accepted extended abstracts will then be invited to send the full papers to be included in the Conference proceedings.					Home	Organizing Committ	ee Keynote Speakers	Conference Topics	Publishing	Subscription	Registration	Venue
 Suggested structure for the Extended Abstract (not exceeding 5.000 characters, including spaces): Introduction: present the motivation for the paper, its scope and objective and state the research question. Literature overview: briefly review the relevant literature related to the topic of your research problem. Methods: describe the methodology (or the research framework) followed, and the methods applied in the empirical analysis. Major findings/results: provide an overview of the main findings/results achieved in the paper. Conclusion: summarize the main ideas of the work. Conference extended abstracts will be Blind Peer Reviewed by members of the International Scientific Committee and/or by other colleagues with strong expertise in the area. The authors of accepted extended abstracts will then be invited to send the full papers to be included in the Conference proceedings.							S	Subscrip	tion			
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8. You will now observe the link where you can make your submission.

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Best regards,

Organizing Committee ICEE 2022